



ROSS MILLER
Secretary of State
204 North Carson Street, Suite 4
Carson City, Nevada 89701-4520
(775) 684 5708
Website: www.nvsos.gov

Application for Registration of Foreign Limited-Liability Company

(PURSUANT TO NRS 86.544)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

1. Name of Foreign Limited-Liability Company:	<div>Check box if a Series Limited-Liability Company <input type="checkbox"/></div>		
2. Name Being Registered with Nevada: (see instructions)	The name under which this foreign limited-liability company proposes to register and transact business in Nevada is: <div></div>		
3. Entity Domicile: (date and state or country of formation)	<div></div> Date Formed	<div></div> State or Country of Formation	
4. Registered Agent for Service of Process: (check only one box)	<div><input type="checkbox"/> Commercial Registered Agent: <div></div> Name</div> <div><input type="checkbox"/> Noncommercial Registered Agent (name and address below) OR <input type="checkbox"/> Office or Position with Entity (name and address below)</div> <div>Name of Noncommercial Registered Agent OR Name of Title of Office or Other Position with Entity</div> <div><div>Street Address</div><div>City</div><div>Nevada</div><div>Zip Code</div></div> <div><div>Mailing Address (if different from street address)</div><div>City</div><div>Nevada</div><div>Zip Code</div></div> <div><i>In the event the above-designated Agent for Service of Process resigns and is not replaced or the agent's authority has been revoked or the agent cannot be found or served with exercise of reasonable diligence, then the Secretary of State is hereby appointed as the Agent for Service of Process.</i></div>		
5. Records Office: (see instructions)	<div></div> Street Address	<div></div> City	<div></div> State <div></div> Zip Code
6. Street Address of Principal Office: (or office required to be maintained in the domicile state by the laws of that state)	<div></div> Street Address	<div></div> City	<div></div> State <div></div> Zip Code
7. Name and Address of each Manager or Member: (attach additional page if more than 1)	<div><div>Name</div><div>Street Address</div><div>City</div><div>State</div><div>Zip Code</div></div>		
8. Name and Signature of Manager or Member:	<div></div> Name	<div>X</div> Authorized Signature	
9. Certificate of Acceptance of Appointment of Registered Agent:	<div>I hereby accept appointment as Registered Agent for the above named Entity.</div> <div>X</div> <div>Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity</div> <div>Date</div>		

This form must be accompanied by appropriate fees.



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Instructions for Foreign Limited-Liability Company Registration

(PURSUANT TO NRS 86.544)

IMPORTANT: READ ALL INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM.

1. **Name of the Foreign Limited-Liability Company:** The name entered in item one should agree with the name of the limited-liability company as it appears on the original filing, or as later amended and of record in the home state.
2. **Name Being Registered to Transact Business:** Enter the name under which the limited-liability company is to be registered and will be transacting business in Nevada. The name must contain the words Limited-Liability Company, Limited Company or Limited or the abbreviations L.L.C., LLC or LC. The word "company" may also be abbreviated. The name must be distinguishable from the name of a limited-liability company, limited partnership, limited-liability partnership, business trust or corporation already on file in this office. A name may be reserved, if available, for 90 days by submitting a name reservation form with a \$25.00 filing fee to the office of the Secretary of State. For details you may call (775) 684-5708, visit www.nvsos.gov, or write to the Secretary of State, 204 North Carson Street, Suite 4, Carson City, NV 89701-4520. If it appears from the name and/or purpose of the entity being formed that it is to be regulated by the Financial Institutions Division, Insurance Division, State Board of Professional Engineers and Land Surveyors, State Board of Accountancy or Real Estate Division, the application will need to be approval by the regulating agency before it is filed with the Office of the Secretary of State.
3. **Formation and Domicile:** Enter the date of organization and the state or country where formed.
4. **Registered Agent:** Persons wishing to register a foreign limited-liability company in the State of Nevada must designate a person as a registered agent who resides or is located in this state. Every registered agent must have a street address in the state of Nevada for the service of process, and may have a separate Nevada mailing address such as a post office box, which may be different from the street address.
5. **Records Office:** The address of the office at which is kept a list of the names and addresses of the members and their capital contributions, together with an undertaking by the foreign limited-liability company to keep those records until the registration in this state of the foreign limited-liability company is canceled or withdrawn.
6. **Office Address:** Set forth the address of the office required to be maintained in the state of its organization by the laws of that state or, if there is no such requirement, of the principal office of the foreign limited-liability company.
7. **Managers/Members:** The names and addresses of each manager or member must be set forth. Use a separate 8 1/2 x 11 sheet as necessary for additional manager or members.
8. **Signature:** Indicate the name and signature of the manager or member executing the articles.
9. Registered agent must complete and sign certificate of acceptance at bottom of form or attach a separate signed certificate of acceptance.

*****IMPORTANT*****

INITIAL LIST OF MANAGERS OR MEMBERS: Pursuant to NRS 86.263, each foreign limited-liability company registered with this state shall, on or before the last day of the first month after the filing of its certificate of registration, and annually thereafter, file its list of managers or members and registered agent. The initial list fee is \$125.00. Forms will be mailed to you upon the filing of your registration and annually thereafter to the entity's registered agent.

COPIES: One file stamped copy of the registration will be returned at no additional charge. To receive a certified copy, enclose an additional \$30.00 per certification. A copy fee of \$2.00 per page is required for each additional copy generated when ordering 2 or more file stamped or certified copies. Appropriate instructions must accompany your order. NRS 86.241 requires that a foreign limited-liability company have a copy of the filed articles kept in the office of the registered agent. The Secretary of State keeps the original filing.

CEREMONIAL CHARTER: Ceremonial (colored) charters are also available for an additional \$100.00.

FILING FEE: \$75.00 Filing fee is required. Filing may be expedited for an additional \$125.00 expedite fee.

Filing may be submitted at the office of the Secretary of State or by mail at the following addresses:

MAIN OFFICE:

Regular and Expedited Filings

Secretary of State
New Filings Division
204 North Carson Street, Suite 4
Carson City NV 89701-4520
Phone: 775-684-5708
Fax: 775-684-7138

SATELLITE OFFICES:

Expedited Filings Only

Secretary of State – Las Vegas
Commercial Recordings Division
555 East Washington Ave, Suite 5200
Las Vegas NV 89101
Phone: 702-486-2880
Fax: 702-486-2888

Secretary of State - Reno
Commercial Recordings Division
1755 East Plumb Lane, Suite 231
Reno NV 89502
Phone: 775-688-1257
Fax: 775-688-1858



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Registered Agent Acceptance

(PURSUANT TO NRS 77.310)

This form may be submitted by: a Commercial Registered Agent, Noncommercial Registered Agent or Represented Entity. For more information please visit <http://www.nvsos.gov/business/forms/ra.asp>

USE BLACK INK ONLY - DO NOT HIGHLIGHT

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Certificate of Acceptance of Appointment by Registered Agent

In the matter of _____

Name of Represented Business Entity

I, _____ am a:

Name of Appointed Registered Agent OR Represented Entity Serving as Own Agent*

(complete only one)

- a) ☐ commercial registered agent listed with the Nevada Secretary of State,
b) ☐ noncommercial registered agent with the following address for service of process:

Street Address City Nevada Zip Code

Mailing Address (if different from street address) City Nevada Zip Code

- c) ☐ represented entity accepting own service of process at the following address:

Title of Office or Position of Person in Represented Entity

Street Address City Nevada Zip Code

Mailing Address (if different from street address) City Nevada Zip Code

and hereby state that on _____ I accepted the appointment as registered agent for
the above named business entity. Date

X

Authorized Signature of R.A. or On Behalf of R.A. Company

Date

*If changing Registered Agent when reinstating, officer's signature required.

X

Signature of Officer

Date



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Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Processing
Service Requested:

☐

Regular

☐

24-Hour Expedite (additional fee included)

Name of Entity:

Date:

Return to:

Contact Name:

Phone:

Return Delivery: (email or fax options do not receive a copy via mail; must be ordered separately)

☐

Email to:

☐

Fax to:

☐

Hold for Pick Up

☐

Mail to Address Above

☐

FedEx: Acct #

☐

Other: (explain below)

Order Description: (include items being ordered and fee breakdown)*

***PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

Method of Payment:

☐

Check/Money Order

☐

eCheck/Credit Card (attach checklist)

☐

Trust Account:

☐

Use balance remaining in job #



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1 or 2-Hour Expedite Customer Order Instructions

SUBMIT THIS COMPLETED FORM WITH YOUR FILING

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Processing
Service Requested:

☐

2-Hour Expedite
(additional **\$500.00** fee included)

☐

1-Hour Expedite
(additional **\$1000.00** fee included)

Name of Entity:

Date:

Return to:

Contact Name:

Phone:

Return Delivery:

☐

Email to:

☐

Fax to:

☐

Hold for Pick Up

☐

Mail to Address Above

☐

FedEx: Acct #

☐

Other: (explain below)

Order Description: (include items being ordered and fee breakdown)*

***PLEASE NOTE:** this office keeps the original paperwork. The first file stamped copy ordered at the time of filing is at no charge. Each additional copy is **\$2.00** per page (plus **\$30.00** for each certification).

Total Amount:

Method of Payment:

☐

Check/Money Order

☐

eCheck/Credit Card (attach checklist)

☐

Trust Account:

☐

Use balance remaining in job #



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24-hour, 2-hour and 1-hour Expedite Service Guidelines

IMPORTANT: To ensure expedited service, please mark "Expedite" in a conspicuous place at the top of the service request. Please indicate method of delivery.

24-HOUR EXPEDITE SERVICE

The Secretary of State offers a 24-hour expedite service on most filings processed by this office. If you choose to utilize this service, please enclose with your filing the additional expedite fee. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Check the 24-hour expedite box on your customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 24-hour expedited service, include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made. This office *does not* fax confirmation of a 24-hour expedite.

The fee for 24-hour handling ranges from \$25.00 to \$125.00. Please consult our fee schedules for the appropriate 24-hour expedite fee. If you require assistance, please contact this office.

Time Constraints: Each filing submitted receives same day filing date and may be picked up within 24-hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form.

2-HOUR EXPEDITE SERVICE

The Secretary of State offers a 2-hour expedite service on most filings processed by this office. If you choose to utilize the 2-hour expedite service, please enclose with your filing an additional \$500.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 2-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 2-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-HOUR EXPEDITE SERVICE

The Secretary of State offers a 1-hour expedite service on most filings processed by this office. If you choose to utilize the 1-hour expedite service, please enclose with your filing an additional \$1000.00 per filing and/or order. Please note that this expedite fee is in addition to the standard fee charged on each filing and/or order. Complete and submit the 1-hour customer order instruction form. If not using our order form, state clearly in your cover letter that you are requesting 1-hour expedited service and include your telephone number and return information. Attach the order form or cover sheet to the *top* of your filing and submit to this office. Each filing will be returned by U.S.P.S. regular mail unless other arrangements are made.

1-Hour and 2-Hour Time Constraints: Each filing submitted for either 1-hour or 2-hour expedite receives same day filing date and will be acknowledged by fax or e-mail within expedite service time. Failure to indicate method of acknowledgement (fax or e-mail) or to provide a correct fax number or e-mail address may prevent the Secretary of State from acknowledging the filing of such documents. Filings may be picked up within the expedite service period. Filings to be mailed will be mailed out no later than the next business day following receipt. Expedite period begins when filing or service request is received in this office in fileable form.

The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages or equipment malfunction. These extensions are few and will rarely extend more than a few hours.



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ePayment Checklist (For Counter, Fax and Mail Requests)

Service Type: Counter ☐ Mail ☐ Fax ☐

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Order Processing Requested:

(Expedite Processing Requires Additional Fees)

Regular Processing ☐ 24-HOUR Expedite ☐ 2-HOUR Expedite ☐ 1-HOUR Expedite ☐

Payment by Electronic Check *(account holder name and address required below)*

Account Type:

☐ Checking

☐ Savings

Routing Number:

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Account Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



Amount of Electronic Check: USD \$

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Payment by Card *(card holder name and billing address required below)*

Card Type:

VISA ☐

MasterCard ☐

Discover ☐

American Express ☐

Customer Credit Card Number:

V CODE*

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* 3-digit number found on the far right of the backside of VISA, MasterCard and Discover cards
4-digit number found on the front right side of American Express card.

NOTICE: For security and verification purposes, all credit card payments must include the 3 or 4-digit CVV2 code (VCode) number located on the credit card. Failure to include this code will result in the rejection of your filing or service request.

Credit Card Expiration Date:

Month

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Year

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Amount to Charge Card: USD \$

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Order Information *(required)*

Entity Name/Order Reference:

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Account/Card Holder Information:

Name as it Appears on the Account

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Billing Address

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City, State, Zip

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Telephone

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Payment Authorization

I authorize the Secretary of State to bill an amount not to exceed the following to be charged to the above listed account(s):

X

Authorized Signature

Not to Exceed Amount: USD \$

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



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Copies and Certification Services Fee Schedule Effective 7-1-08

The following is a list of copies and certification services and the associated fees. Fees are per document unless otherwise noted.

SERVICE REQUESTED:

Copies	\$2.00 per page
Certification of Document.....	\$30.00
Search	\$50.00
Certificates:	
Certificate of Existence (evidence of good standing – short form)	\$50.00
Certificate of Existence (listing amendments – long form)	\$50.00
Ceremonial Certificate of Good Standing.....	\$100.00
Certificate Evidencing Name Change, Certificate of Fact of Merger, Certificate of Default, Certificate of Revocation, Certificate of Dissolution, Certificate of Withdrawal, Certificate of Cancellation, Certificate of Non-Existence	\$50.00
Miscellaneous Certificates	\$50.00
Apostille (Hague Treaty Nations)/Certification (Non-Hague Treaty Nations) Exemplification.....	\$20.00
Corporate Charter	\$50.00
Ceremonial Charter	\$100.00

EXPEDITE SERVICE:

Expedite service is available for copies, certificate and certification services. Fees for expedite service are in addition to the fees as listed above.

24 Hour Expedite Service: Order may be picked up or mailed out within 24-hours.

Copies: (per entity name)	
1 to 10 pages	\$75.00
11 or more pages.....	\$125.00
Certificates (per entity name & and certificate type):	
1 to 10 certificates.....	\$75.00
11 or more certificates	\$125.00
Search: Expedite fee on search only; additional expedite fee required for copies ..	\$25.00

4-Hour Expedite Service: Order may be picked up or mailed within 4-hours.

CERTIFICATES ONLY (per entity name & certificate type):	
1 or more certificates.....	\$125.00

2-Hour Expedite Service: Order may be picked up or mailed within 2-hours.

1 or more certificates (per entity name & and certificate type)	\$500.00
1 or more copies (per entity name)	\$500.00

1-Hour Expedite Service: Order may be picked up or mailed within 1-hour.

1 or more certificates (per entity name & and certificate type)	\$1000.00
1 or more copies (per entity name)	\$1000.00

BASIC INSTRUCTIONS:

1. All orders may be submitted in writing, with fees enclosed, to the above address. Telephone orders with payment by VISA, Mastercard, Discover or American Express may be called into our Customer Service Department at (775) 684-5708. Trust account and credit card customers may fax expedite orders only to (775) 684-5645. Trust account orders must be received on company letterhead.
2. All orders not specified as a pick-up are mailed out via first-class mail, unless a Federal Express number is provided or other major courier pickup arrangement is made.
3. Fax back service is only available on 1-hour and 2-hour expedite orders for certificates or copies of 50 pages or less. This service must be requested at time of order with complete fax information provided.
4. Each order will be returned to one address only.



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Limited-Liability Company Fee Schedule Effective 7-1-08

LIMITED-LIABILITY COMPANY FEES: Pursuant to NRS 86 for both Domestic and Foreign Limited-Liability Companies.

Articles of Organization	\$75.00
Registration of Foreign Limited-Liability Company	\$75.00
Reinstatement Fee	\$300.00
Certificate of Amendment	\$175.00
Restated Articles	\$175.00
Certificate of Correction	\$175.00
Certificate of Termination (pursuant to NRS 86.226)	\$175.00
Merger	\$350.00
Termination Pursuant to NRS 92A	\$350.00
Dissolution of Domestic Limited-Liability Company	\$75.00
Dissolution of Foreign Limited-Liability Company	\$75.00
Preclearance of any Document	\$125.00
Articles of Conversion – contact office for fee information	
Articles of Domestication – contact office for fee information	
Revival of Limited-Liability Company – contact office for fee information	
24-Hour Expedite fee for above filings	\$125.00
Change of Noncommercial Registered Agent	\$60.00
Change of Registered Agent by Represented Entity	\$60.00
Resignation of Manager or Managing Member	\$75.00
Resignation of Registered Agent (plus \$1.00 for each additional entity listed)	\$100.00
Name Reservation (Online Name Reservation - \$50.00)	\$25.00
24-Hour Expedite fee for above filings	\$25.00
Apostille	\$20.00
Ceremonial Charter	\$100.00
Certificate of Good Standing	\$50.00
Ceremonial Certificate of Good Standing	\$100.00
Initial List of Managers or Members	\$125.00
Annual or Amended List of Managers or Members	\$125.00
24-Hour Expedite fee for above filings	\$75.00
Certification of Documents – per certification	\$30.00
Copies – per page	\$2.00
Late Fee for List of Managers or Members	\$75.00

2-Hour Expedite is available on all of the above filings at the fee of \$500.00 per item.

1-Hour Expedite is available on all of the above filings at the fee of \$1000.00 per item.

PLEASE NOTE: the expedite fee is in addition to the standard filing fee charged on each filing and/or order.

24-HOUR EXPEDITE TIME CONSTRAINTS:

Each filing submitted receives same day filing date and may be picked up within 24 hours. Filings to be mailed the next business day if received by 2:00 pm of receipt date and no later than the 2nd business day if received after 2:00 pm. Expedite period begins when filing or service request is received in this office in fileable form. The Secretary of State reserves the right to extend the expedite period in times of extreme volume, staff shortages, or equipment malfunction. These extensions are few and will rarely extend more than a few hours.